





# Sales Tax Real-time Invoice Verification

Updated: 27 Jul 2016





#### Presentation Scheme

- Introduction
- Legal Changes
- Changes in Rules
- Process explained
- Screenshots



# Issue explained

- Illegal input tax adjustment
- Past Practice
- STARR
- 2007 e-return
- CREST
- E-invoicing world-wide





# **Legal Provisions**

- Amendments made to:
  - The Sales Tax Act, 1990
  - The Federal Excise Act, 2005
  - The Sales Tax Rules, 2006



## The Sales Tax Act, 1990

- Clause (9) of section 2
  - "and different dates may be specified for furnishing of different parts or annexures of the return;"
- Proviso to Clause (i) of sub-section (2) of section
  - "Provided that from the date to be notified by the Board in this respect, in addition to above, if the supplier has not declared such supply in his return or he has not paid amount of tax due as indicated in his return;"



- Clause (I) of sub-section (1) of section 8
  - "from the date to be notified by the Board, such goods and services which, at the time of filing of return by the buyer, have not been declared by the supplier in his return or he has not paid amount of tax due as indicated in his return."

- Sr. No. 19 of Table in section 33
  - "or the rules made thereunder"



# The Federal Excise Act, 2005

Sub-section (2A) of Section 6

— "From the date to be notified by the Board, adjustment of duty of excise under sub-section (1) shall be admissible only if the supplier of input goods and services has declared such supply in his return and he has paid amount of tax due as indicated in his return."





Sub-section (13)section 19

— "Any person who contravenes any provision of this Act or rules made thereunder for which no penalty has specifically been provided in this section shall be liable to pay a penalty of five thousand rupees or three percent of the amount of duty involved, whichever is higher."



# The Sales Tax Rules, 2006

- Sub-rule (2) of rule 18 of the Sales Tax Rules,
   2006, amended through SRO 493(I)/2016 dated
   01.07.2016
  - "(2) The proviso to clause (i) of sub-section (2) of section 7 and clause (l) of sub-section (1) of section 8 of the Sales Tax Act, 1990 and sub-section (2A) of section 6 of the Federal Excise Act, 2005 shall be applicable for sales tax and federal excise returns for the tax periods from July, 2016 and onwards."
- Sub-rules (3) to (7) describe further process



#### **Important Dates**



#### Sales Tax Real-time Invoice Verification

SALES TAX RETURN FILING SCHEDULES DATES ARE:









www.fbr.gov.pk

Tax Domain: 042-99214161

helpline@fbr.gov.pk

051-111 772 772 from 8:00 to 24:00 hrs.



#### **Process Flow**

- Entry in Annexure-C and Annexure-I.
- Availability of data to respective buyer in "Purchase Data" and "Debit and Credit Note Data"
- Submission of Annexure-C and Annexure-I by 10<sup>th</sup> before submission of return by the supplier.
- Supplier will feed STWH as a separate document in Annex-C which will be available to Buyers as WH Agent from Purchase Data to accept in the same period.
- Loading of data in Annexure-A and Annexure-I from "Purchase Data" and "Debit and Credit Note Data" by the buyer.
- Manual entry of the invoices of the unregistered person and the registered person allowed by the Board.
- Intimation to the buyer if all suppliers have filed their returns.



- If supplier has not filed return, the buyer shall be allowed input tax adjustment till the 10th day of the next month with the message.
  - In case of non-filing, recovery of input tax through row 7a
  - In case of filing adjustment shall be allowed through row
     7b
  - The balance shall appear in row 7c
- If the buyer does not declare withheld amount of sales tax, the supplier shall be allowed reduction in output tax till the 10th day of the next month.
  - In case of non-declaration, recovery of tax through row 7a,
  - in case of declaration, adjustment shall be allowed through row 7b
  - the balance shall appear in row 7c.



- If the buyer does not accept the Credit Note, the supplier shall be allowed reduction in output tax till the 10th day of the next month.
  - In case of non-acceptance, recovery of tax through row 7a,
  - in case of acceptance, adjustment shall be allowed through row 7b,
  - the balance shall appear in row 7c.
- The buyer shall be intimated on every status change, and on removal of all objections.



# NEW FEATURES





#### FBR Web Portal- Taxpayers

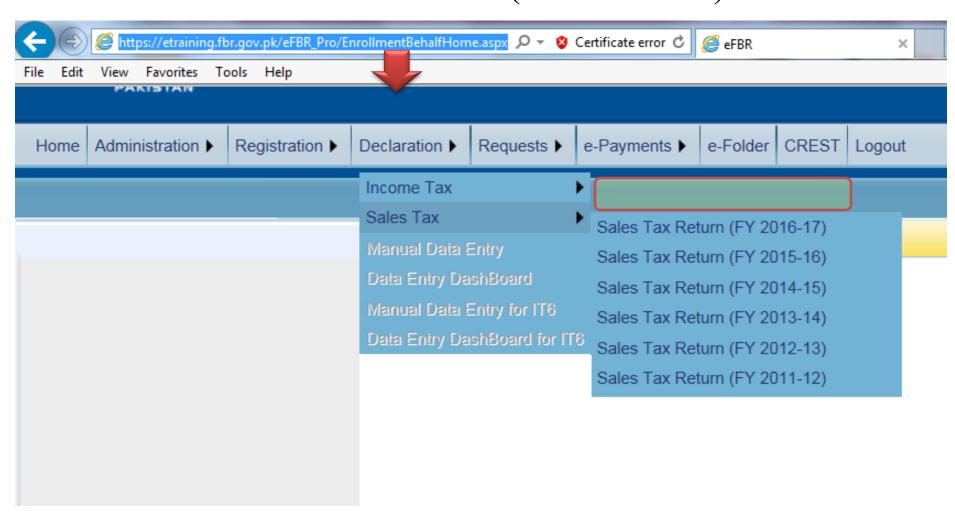
File Edit		os://e.fb		( ) - c (	eFBR - Taxpayer Facilita	tion ×		=	
_	FBF PAKISTAN	3			Taxpayer (6	Facilita e.fbr.gov.		tal	
Home e	e-Enrollment	e-Registration >	e-Payments ▶	Search Taxpayers >	Helpdesk & Support ▶	Downloads	News Gallery	FAQs	Contact Us
			User III Passw	ord: Sign In	e-Enroll Now				



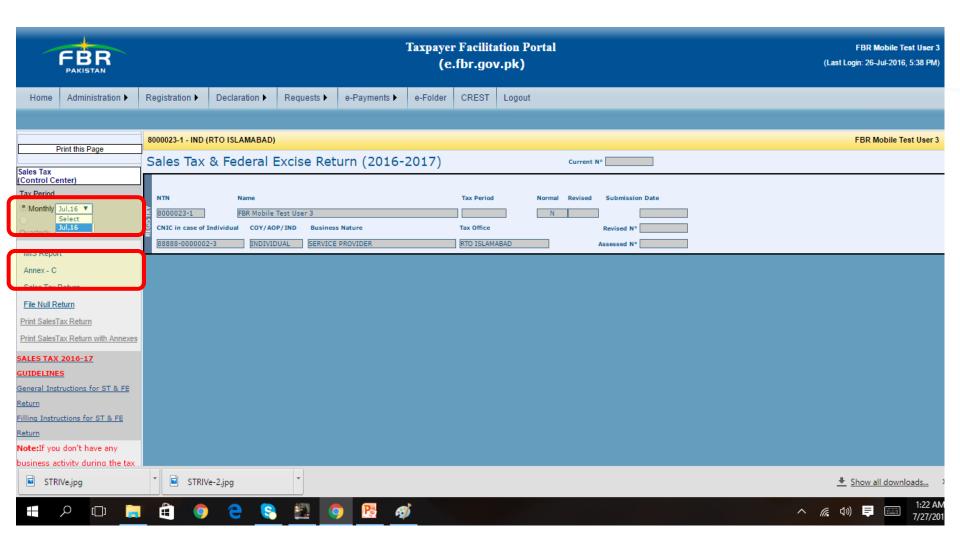


#### **Declaration Tab**

#### Sales Tax Return (FY 2016-17)







ουυυ	023-1 FOR MODILE TEST OSET 3		pui, i	2016	IN	
CNIC	CNIC in case of Individual COY/AOP/IND Business Nature		Tax Office		Revised N°	
8888	8-0000002-3 INDIVIDUAL SERVICE PROVID	ER	RTO I	SLAMABAD	Assess	ed N°
Des	scription			Gross Value	Taxable Value	Sales Tax
1.	Domestic Purchases from Registered Persons (excluding fi	xed assets)	Annex-A & I	1,000	1,000	170
2.	Domestic Purchases from Un-registered Persons		Annex-A & I	0		
3.	Imports excluding fixed assets (includes value addition tax on commercial	ial imports)	Annex-B	0	0	0
4.	Capital Goods / Fixed Assets (Domestic Purchases & Impo	rts)	Annex-A, I & B	0	0	0
5.	Input for the month = $(1 + 3 + 4)$					170
6.	Credit brought forward from previous tax period					0
7.	Non creditable inputs (relating to exempt, non-taxed supp	lies of goods	or services etc.)			0
7 a.	Inadmissible input tax credit in terms of section 7(2)(i) re	ad with secti	on 8(1)(1) of the Sales	Tax Act, 1990 and	Donast	0
/ a.	disallowance of reduction in output tax in respect of withholding of sales tax/Credit Notes.					
7 b.	b. Allowance of input tax credit and reduction of output tax out of previous return column 7c					0
7 c.	Balance of earlier disallowed input tax credit and disallowed reduction of output tax through column of 7(a).				Report	0
8.	Accumulated Credit = (5 + 6 - 7 - 7a + 7b)					170
9.	Total Goods or Services supplied locally (Including Reduced	Rate Sales)	Annex-C & I	5,000	5,000	850
10.	Goods or services supplied locally (at Reduced Rates)		Annex-C & I	0	0	0
11.	Exports		Annex-D	0		
12.	Extra Tax under Chapter XIII of ST Special Procedure Rules,	2007	Annex-C			0
12a.	Electricity supplied to marble/granite industry (non	кwн	100			125
	Adjustable)	KWH	100	Annex-C & I		125
13.	Electricity Supplied to steel sector	кwн	0	Annex-C & I	0	0
13a.	13a. Sales Tax portion of Sr. 13 collected at normal rate (adjustable against input)					0
13b.	13b. Adjustment given to Steel Melters under SRO 421 (I) /2014			Annex-I		0
13c.	Remaining Sales Tax portion of Sr. 13 (non-adjustable again	st input) =1	3 - (13a+13b)			0
14.	Gas supplied to CNG sector on notified Value			Annex-C & I	0	0
_						

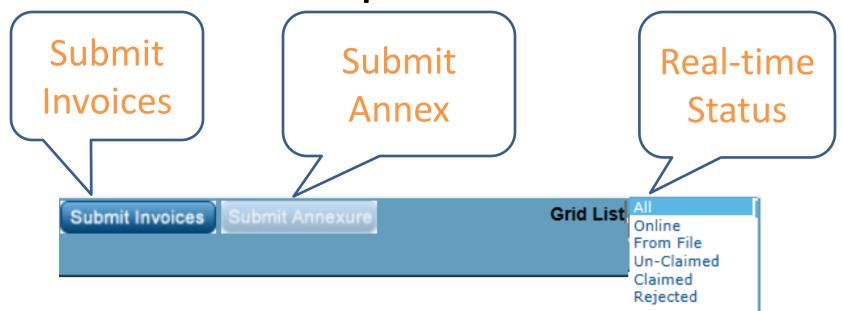


# Annex –C Preparation

Annex-C (Domestic Sales Invoices)  V Preparing	
Particulars of Buyer	
NTN CNIC Name	
Type Registered 🔻	
Particulars of Document	
Sale Origination Province of Supplier Select   Type Sale Invoice   Number	
Date HS Code	
Invoice Details	
Sale Type Services   Rate Select   Quantity	
UOM MT Value of Sales Excl. ST Description Select	
Sales Tax/ FED in ST Mode Extra Tax	
Further Tax Total Value of Sales	
Exemption, Zero & Reduce Rated Reference	
SRO / Schedule No. V Item Sr. No. V	
Add / Save Update Delete Clear Delete All Attach File Submit Invoices Submit Annexure Print Back To Return Grid List	V
Particulars of Buyer Document	
Sale Origination Province HS Sale Value of Sales Tax/ FED in Ext	ra Further
Sr.NTNCNICNameType of Supplier TypeNumberDate Code Type RateDescription QuantityUOM Excl. ST ST Mode Ta	
	A Tax
Total Sales 0 0 0	0



#### New Options: Annex –C



#### **Real-Time Status of your Submitted Invoices:**

- 1. Claimed by Buyers (Locked)
- 2. Unclaimed (editable)
- 3. Rejected

Submitted Sale Invoices will be available to buyers for claim



# Annex –C: Excel file loading data

Sales Tax & Federal Excise Return		Upload Files
Browse for File:	Browse Import Data	
	<u>Download Sample File</u>	
	Back To Re	eturn Back to Annexure C



# Making Annex -A

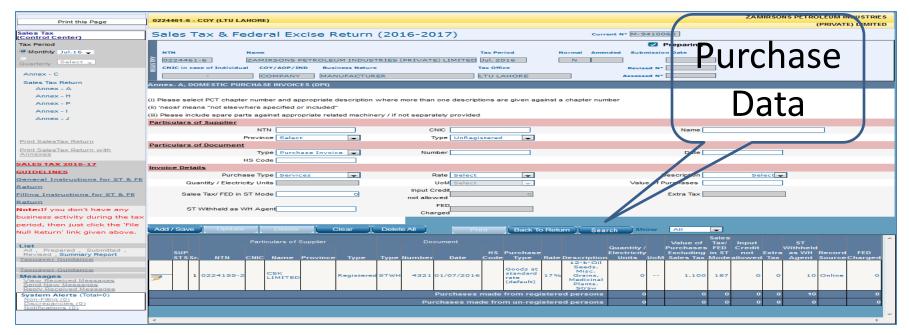
De	scription		Gross Value	Taxable Value
1.	Domestic Purchases from Registered Persons (excluding fixed assets)	Annex-A & I	0	0
2.	Domestic Purchases from Un-registered Persons	Annex-A & I	0	
3.	Imports excluding fixed assets (includes value addition tax on commercial imports)	Annex-B	0	0
4.	Capital Goods / Fixed Assets (Domestic Purchases & Imports)	Annex-A, I & B	0	0
5.	Input for the month = $(1 + 3 + 4)$			





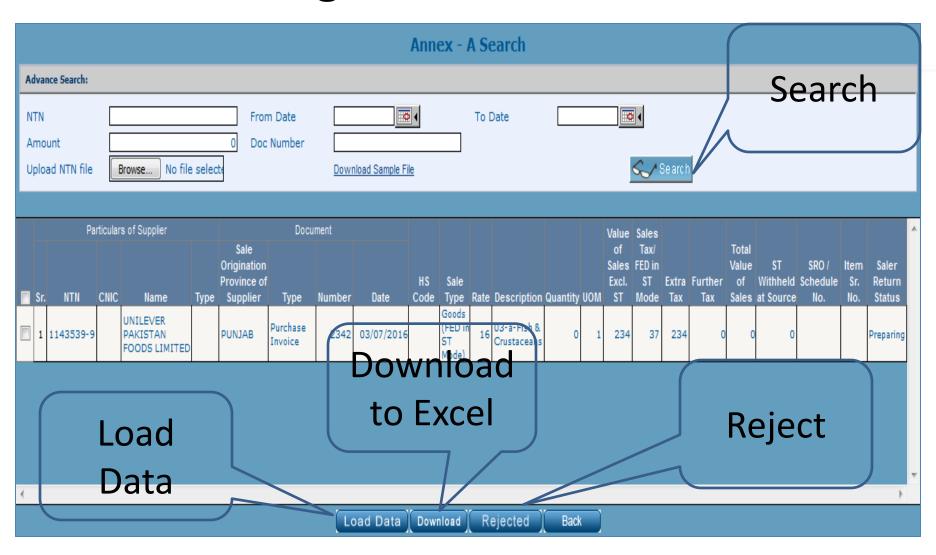
# **Loading Purchase Data**

- Press purchase data for selection of invoices submitted by suppliers
- For permissible categories of registered persons or directly enter invoice data of unregistered persons or prescribe categories of registered persons search as DISCOs, AJK Suppliers etc.





## Loading Data into Annex -A





# Debit /Credit Data – Annex-I

Annex- I, DEBIT & CREDIT NOTES (DCN)			
Particulars of Supplier/Buyer			
NTN	CNIC	Name	
Type Registered			
Debit / Credit Note			
Number	Date	Type Select	•
Reason Select 🔻	Specify if Others		
Particulars of Original Invoice			
Invoice Type Select	Number	Date	
Sale/Purchase Type	Quantity	Value Excl Sales Tax	
Sales Tax/FED in ST Mode	ST Withheld	Extra Tax	
Further Tax			
Particulars of Revised Invoice			
Quantity	Value Excl. Sales Tax	Sales Tax/FED in ST Mode	
ST Withheld	Extra Tax	Further Tax	
<u>Difference Adjustable (Original - Revised)</u>			
Quantity	Value Excl. Sales Tax	Sales Tax/FED in ST Mode	
ST Withheld	Extra Tax	Further Tax	
Add / Save Update Delete Clear	Attach File Print Back To Return Debi	t or Credit Data	
Particulars of			^
Supplier / Buyer Debit / Credit Note	Original Invoice  Value Sales	Revised Invoice D  Value Sales	ifference Adjustable (Original - Revised)  Value Sales
	Excl Tax/FED	Excl. Tax/FED	Excl. Tax/FED
Inve Sr.NTNCNICNameTypeNumberDateTypeReason Ty		ExtraFurther Sales in ST ST ExtraFurther d Tax Tax Quantity Tax Mode Withheld Tax Tax Quanti	Sales in ST ST ExtraFurtherFurther ity Tax Mode Withheld Tax Tax Tax
		Adjustable purchases from registered persons	0 0 0 0 0
		Purchases from un-registered persons	0 0 0 0 0
		Adjustable sales from registered persons	0 0 0 0 0
		Adjustable sales from un-registered persons	0 0 0 0 0
	Ac	djustment given to Steel Melters under SRO 1486 (I)/2012	0 0 0 0 0
(			F.



# Loading Debit/Credit Data

Annex - I Search							
Advance Search:							
NTN From Date	<b>™</b> ( To Da	ate <b>Total</b>					
Amount 0 Doc Numbe							
Upload NTN file Browse No file se	<u>Download Sample File</u>	Search Search					
Load Data Download Back							



# New Rows in Main Return 7 a,b,c

Print this Page	1143539-9 - COY (LTU LAHORE)						
	Sales Tax & Federal Excise Return (2016-2017) Current No M-9409850						
Sales Tax (Control Center)		Preparing					
Tax Period	≥ NTN Name	Tax Period Normal Amended Submission Date					
Monthly Jul,16   ▼	1143539-9 UNILEVER PAKISTAN FOODS LIMITED	Jul, 2016 N					
○ Quarterly Select ▼	CNIC in case of Individual COY/AOP/IND Business Nature	Tax Office Revised N°					
Annex - C	- COMPANY MANUFACTURER	LTU LAHORE Assessed N°					
Sales Tax Return	Description	Gross Value Taxable Value Sales Tax					
Annex - H	Domestic Purchases from Registered Persons (excluding fixed assets)     Annex-A & I	0 0 0					
Annex - P	Domestic Purchases from Un-registered Persons     Annex-A & I						
Annex - I Annex - J	Imports excluding fixed assets (includes value addition tax on commercial imports)  Annex-B	0 0 0					
Allilex - J	4. Capital Goods / Fixed Assets (Domestic Purchases & Imports)  Annex-A, 1	& B 0 0 0					
	5. Input for the month = (1 + 3 + 4)						
Print SalesTax Return	6. Credit brought forward from previous tax period						
Print SaesTown with	7. Non creditable inputs (relating to exempt, non-taxed supplies of goods or services etc.	0					
Inadmissible input ta 7 a.	ex credit in terms of section 7(2)(i) read with section 8(1)(1) of the Sales Tax A						
	ction in output tax in respect of withholding of sales tax/Credit Notes.	Report					
7 b. Allowance of input ta	ex credit and reduction of output tax out of previous return column 7c	Report 0					
7 C. Balance of earlier dis	sallowed input tax credit and disallowed reduction of output tax through column	of 7(a). Report 0					
Motern you don't have any	ŏ. Accumulated Credit = (5 + 6 - 7 - 7a + 7b)						



# New Rows in Main Return 7 a,b,c

	Inadmissible input tax credit in terms of section
	7(2)(i) read with section 8(1)(l) of the Sales Tax
7a	Act, 1990 and disallowance of reduction in output
	tax in respect of withholding of sales tax/Credit
	Notes.
7b	Allowance of input tax credit and reduction of
7.0	output tax out of previous return column 7c
7c	Balance of earlier disallowed input tax credit and disallowed reduction of output tax through column 7a



## MIS Reports (for 7a, 7b, 7c)

#### Recovery/adjustment of provisionally allowed input tax credit

Your following suppliers have not so far declared your following purchases in their sales tax and federal excise returns, however, you were allowed provisional adjustment of input tax against their invoices but they have failed to file their returns by the 10th day of the next month, therefore, your said inadmissible input tax credit is adjusted/recovered in terms of proviso to section 7(2)(i) read with section 8(1)(l) of the Sales Tax Act, 1990. You are, therefore, advised to contact the said suppliers and persuade them to declared your said purchases and file their returns so that you could get input tax credit of the said purchases.

Name of the Supplier	NTN	Tax Period	Sales tax claimed on purchases
No Records Found			

#### Recovery/adjustment of provisionally allowed reduction in output tax

Your following buyers have not so far declared sales tax withheld amount in their monthly sales tax and federal excise return, however, you were allowed provisional reduction in your output tax against the said amount but they have failed to declare the said withheld amount of sales tax by the 10th day of the next month in their monthly sales tax and federal excise return, therefore, your said reduction in output tax is adjusted/recovered. You are, therefore, advised to contact the said buyers and persuade them to declare the said withheld amount of sales tax in their monthly sales tax and federal excise return so that you could get benefit of reduction of output tax.

Name of the Buyer	NTN	Tax Period	Sales tax withheld and to be paid by the buyer
No Records Found			

#### Recovery/adjustment of provisionally allowed reduction in output tax

Your following buyers have not so far accepted the Credit Note issued by you, however, you were allowed provisional reduction in your output tax against the said Credit Note but they have failed to accept the said Credit Note by the 10th day of the next month, therefore, said reduction in output tax is adjusted/recovered. You are, therefore, advised to contact the said buyers and persuade them to accept the said Credit Note so that you could get benefit of reduction of output tax.

Name of the Buyer		NTN Tax Period 0		Output tax reduced through Credit Note which shall result into reduction in input tax credit by the buyer	
1	lo Records Found				





#### New Columns added to return



Turnover Tax payable by retailers @ 2%



#### Focal Person in Regional Offices

Mr Mumtaz Ahmed

Additional CIR Zone IV RTO II Karachi:

Mr Imran Mehmood

ACIR Zone IV RTO II Karachi:

Mr Ali Adnan Zaidi 042-9921316 Additional HQ LTU Lahore Mr Iftikhar Ali 042-111588588 Ext 758 IRAO LTU Lahore

Mr Gulam Sarwar Shah 062-9255275 Additional CIR RTO Bahawalpur: Mr Safdar Bashir Auditor IR 062-9239286 Dr Perveiz Ahmed Shar 071-9310139 Additional CIR RTO Sakhar:

Mr Naseer Ahmed Chandio 071-9310143 DC IR RTO Sakhar:

Mr Naeem Hassan Additional CIR, LTU Islamabad Mr Tila Muhammad Assitant Director Audit LTU Islamabad

Mr Nayyer Mahmood 055-9200727 Additional CIR RTO Gujranwala Sardar Shaukat Hayat Auditor IR, RTO Gujranwala

Mr Usman Asghar 052-9250427 Additional CIR RTO Sialkot: Mr Shahid Iqbal 052-9250428 Assistant Director (Audit) RTO Sialkot

Ms. Shabana Aziz 042-99211955 Additional CIR HQ RTO II Lahore Mr Aqeel Ahmed IRAO RTO II Lahore



#### Focal Person in Regional Offices

Mr Atif Ali 021-99243947 Additional CIR Zone 2 RTO III Karachi Mr Imran Falak Sher 021-99249526 SO1 CCIR Office RTO III Karachi

Mr Abbas Ahmed 042-99214161 Assistant Director Audit, RTO Lahore Mr Mateen Ahmed 042-99214161 Auditor IR, RTO Lahore

Mr Hayat Muhammad
Additional CIR (Withholding) RTO
Abbottabad
MR Arshad Raza
Assistant Director Audit RTO
Abbottabad

Dr Naveed Khalid 051-9292650 Additional CIR RTO Rawalpindi Mr Sajid Raza Mirza 051-9292746 Assistant Director (Audit)

Mr. Ahmed Ameer Khan 021-99218498 Cost Accountant. RTO Karachi Zulfiqar Khokhar 021-99218597 Assistant Director (Audit) RTO Karachi Mr Tariq Jamal Khatak 051-9106400 Additional CIR RTO Islamabad

Mr Shakeel Ahmed Ejaz Assistant Director Audit, RTO Islamabad





#### Tax Domain Help Center

Phone: 042-99214161

Email: <a href="mailto:crestfbrhq@gmail.com">crestfbrhq@gmail.com</a>

#### **Address:**

1<sup>st</sup> Floor, Tax House, Nabha Road Lahore.



# **Thanks**





Abdul Hameed Memon
Chief (Automation & S Tax)
051-9204520
hameed.memon@gmail.com

Raza Ashfaq Shaikh Sec (Law, Proc. & Exemption) 051-9206802 razaashfaq@hotmail.com